

**RAF/92/G32 - POLLUTION CONTROL AND OTHER MEASURES TO  
PROTECT BIODIVERSITY IN LAKE TANGANYIKA**

**MINUTES OF THE SECOND STEERING COMMITTEE MEETING**

**20 January 1998, Lusaka, Zambia**

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TO PROTECT BIODIVERSITY IN LAKE TANGANYIKA

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20 January 1998, Lusaka, Zambia

**Venue:**

The second meeting of the project Steering Committee took place at the Mulungushi Conference Centre immediately following the first Tripartite Review Meeting that is reported on separately. A full list of participants is given at Appendix 1.

**Item 1: Welcome and Introduction**

A formal welcome to the delegates was given by the leader of the Zambian Delegation, Mr P. Mwamfuli, Permanent Secretary, Ministry of Environment and Natural Resources.

**Item 2: Selection of Chair**

The head of the Zambian delegation was nominated to Chair the Steering Committee Meeting by Tanzania. The meeting approved this nomination.

**Item 3: Approval of Agenda**

The meeting perused the provisional agenda and adopted the agenda as shown below.

Agenda of the meeting:

1. Welcome and Introduction
2. Selection of Chairperson
3. Approval of Agenda
4. Matters arising from Tri-partite Review
5. Strategic Action Plan
  - 5.1 Overview
  - 5.2 Role of Steering Committee
  - 5.3 Role of National Working Groups
  - 5.4 Role of Technical Advisor Committee
6. Training Programme
7. Any other business
8. Date and venue of next Steering Committee Meeting
9. Closure

**Item 4. Matters Arising from TPR**

The decisions and recommendations arrived at by the Tripartite Review Meeting were considered individually. Note that only points raised that were not discussed during the

Tripartite review meeting are recorded here; for a complete record reference should be made to the report<sup>1</sup> of that meeting in addition to these minutes.

The Tripartite Review had recommended that:-

*4.1 The Project should make every effort to bring the schedule of activities planned for the francophone region in line with those of the anglophone region.*

It was noted that there was a team of workers at Uvira awaiting a detailed work plan. A plan of action was requested urgently of the project. The Project Coordinator noted that the SLO was currently in Bujumbura, together with the project technical officer, and would visit Uvira again to review the quotes received for refurbishment of the CRH building. The SLO would return to Bujumbura in February after visiting Kigoma and in early March the Project Coordinator would visit Bujumbura to prepare Letters of Agreement etc. **Approved.**

*4.2 National Steering Committees are set up by the four riparian countries.*

Discussion centred on the composition of the NSCs. It was suggested that all relevant line ministries should be invited to be represented at Permanent Secretary level. In addition, local/provincial, private sector and NGO representation should be invited, at the discretion of the country concerned. It was noted that some of the TORs suggested for the National Working Groups would more appropriately fit this new body. **Approved.**

*4.3 The role of the National Working Groups should be strengthened through clear terms of reference, and the enhancement of their role in the planning process.*

For discussion under Item 5. **Deferred.**

*4.4 An in-depth institutional analysis and assessment exercise should be carried out as indicated under Output 5.6 of the PPER.*

The analysis was welcomed and would be expected to be rigorous and investigate the whole system especially at the community, local and regional level. **Approved.**

*4.5 The process leading to a Lake Tanganyika Strategic Action Plan proposed under Output 1.4 of the PPER should be adopted by the project.*

For discussion under Item 5. **Deferred.**

*4.6 Additional full time bilingual facilitators/trainers should be placed in the field, one for each of the project special study areas: Socio-economics, Fishing Practices, Sediment Studies, Pollution Studies and Biodiversity Studies.*

The purpose of these staff is to provide continuity of contact and advice on each of the special studies as and when required. They will be regional posts with training and facilitating roles. There was considerable discussion on the importance of designating lead national institutions and their roles in both the placement and activities of these staff. The probable balance will be one facilitator (with regional remit) located in each country, with perhaps the fifth staff member based in a capital city.

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<sup>1</sup> Report of TPR issued by UNDP office Dar es Salaam.

*4.7 Countries may recruit full time Assistant National Co-ordinators to take work load off National Co-ordinators and the resources available for National Coordination activities to be reviewed.*

This was approved by Tanzanian and Zambian delegations. Burundi and Congo wish to await the development of the programme and its associated workload before deciding. Despite the hope for a decision on increased resources for National Co-ordination from this meeting, it was felt necessary that the budgetary implications of this and the several other recommendations that were made with budgetary implications should be calculated by the NRI/PCU and submitted to UNOPS for a decision. **Approved.**

*4.8 Electronic communications should be enhanced between the capital cities, and between the capitals and the lake-side field sites.*

CODAN HF radios are on order for Uvira, Bujumbura, Kigoma and Mpulungu. The choice of system was delayed in order to ensure that the system would operate effectively between all stations. This was necessary because The LTR system currently installed can barely communicate between some stations. An additional set will be purchased for Kinshasa. Email will be installed shortly in Bujumbura, and the requirements for Kinshasa will be investigated. If no ground line is possible, fax communication through HF radio will be considered. **Approved.**

*4.9 Rates of remuneration for private consultants (including university staff) and allowances for all staff to remain under present guidelines. **Approved.***

*4.10 A Mid-term Evaluation of the project should take place in April 1998. **No further comment.***

*4.11 A decision for any extension of project duration should be considered as part of the Mid-term Evaluation. **No further comment***

*4.12 The Project Budget, as amended in Annex 1 of the PPER should not be approved until cost implications of other recommendations are incorporated. This process should be initiated without waiting for the Mid Term Evaluation. **Approved.***

*4.13 The project workplan be approved but that future plans should be seen in the context of the overall project timetable and should set against objective indicators.*

No further comment

#### **Item 5: The Strategic Action Plan**

5.1 An overview was provided by Mr Nick Hodgson of NRI based on the description given in the PPER. The Committee approved the proposed process for the development of the SAP.

5.2 The role of the Steering Committee was defined as being in two parts - to develop the SAP with its prioritised interventions; and to facilitate information collection which would allow better future management of the lake.

5.3 The role of the National Working Groups was discussed. TORs for these need to be drafted which will define their roles in relation to the National Steering Committees. Each country should prepare its own TORs for their NSCs, perhaps drawing on some of the TORs already prepared for the NWGs, and send them to the Project Co-ordination Unit for comparison and harmonisation at the next Steering Committee Meeting.

5.4 Role of Technical Advisory Committee. This is scheduled to meet in April 1998, when it should review its own composition and TORs as a body with the specific tasks assigned to it under the Strategic Planning Process and for providing scientific knowledge/guidance for other committees.

#### **Item 6: Training Strategy**

An overview of the proposed training strategy was provided by Dr Nick Willoughby. This stressed the need for management training as well as the development of scientific excellence. The presentation gave an analysis of the different areas of training which could be provided, but did not indicate what possibilities for additional qualifications or courses would be offered to the four countries.

The countries stressed the importance of training within the project, but several delegates were unhappy with the lack of detail or specific proposals in the current strategy. Later interventions, notably from the UNDP delegate, strongly questioned the need for PhD training and requested urgent attention be focused on a capacity building needs assessment, rather than merely apportioning numbers to courses.

It was agreed that a fully costed programme of training based on a formal needs assessment exercise should be prepared in the immediate future.

#### **Item 7: Any Other Business**

The Project Co-ordinator asked all countries to provide him as soon as possible with their nominations for the forthcoming Legal Workshop.

All the delegates, together with UNDP and UNOPS, thanked the Chairman for his handling of the meeting, and there were general expressions of satisfaction with the organisation and outputs from both the SCM and yesterday's TPR meetings.

#### **Item 8. Date and Venue of Next SCM**

It was decided that the next SCM would be held in Arusha, Tanzania, in mid July (date to be fixed later).

#### **Item 9: Closure**

The Chairman thanked all participants and closed the meeting at 17.00 hours.

Appendix 1.

**PARTICIPANTS**

**BURUNDI**

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|------------------------------|--|
| 1. Jean-Berchmans Manirakiza | National Coordinator, Director General, Institute National pour l'Environnement et la Conservation de la Nature. |
| 2. Roger Kanyaru             | Directeur du Departement des Eaux, Peches et Pisciculture.   |

**CONGO**

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|---------------------|--|
| 3. M Ngamani        | Sus-directeur General, Ministere de l'Environnement et Conservation de la Nature.          |
| 4. Mady Amule       | National Coordinator (Directeur-Ministere de l'Environnement et Conservation de la Nature) |
| 5. Nshombo Mudherwa | Directeur du Centre de Recherche Hydrobiologique d'Uvira                                   |

**TANZANIA**

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|------------------|---|
| 6. E.K. Mugurusi | Director, Division of Environment. Vice-Presidents office                     |
| 7. Rawson Yonazi | National Coordinator, Principal Environment Officer, Division of Environment. |

**ZAMBIA**

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|---------------------|--|
| 8. Peter L Mwamfuli | Permanent Secretary, Ministry of Environment and Natural Resources |
| 9. James Phiri      | National Coordinator, Director, Environmental Council of Zambia    |
| 10. G. Chilukusha   | Ministry of Environment and Natural Resources                      |

**UNDP**

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|----------------------|---------------|
| 11. Amos Muchanga    | Lusaka        |
| 12. Not represented  | Bujumbura     |
| 13. Not represented  | Kinshasa      |
| 14. Silvester Sisila | Dar es Salaam |

**PCU**

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| 15. Andrew Menz | Project Coordinator |
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**UNOPS**

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| 16. Ingolf Schuetz-Mueller | Division Chief, Division for Environmental Programmes, UNOPS                |
| 17. Pierre Jullien         | Project Management Officer, Division for Environmental programmes, UNOPS18. |

**GEF**

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| 18. John Hough | Regional Coordinator for Biodiversity and International Waters, UNDP/GEF |
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**NRI**

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| 19. Tim Bostock     | UK Project Manager                      |
| 20. Nick Willoughby | UK Project Manager                      |
| 21. Nick Hodgson    | Resource person - Strategic Action Plan |